Pharmacy Assistant

Reference	55661475265
Employer	Costco Wholesale Canada Ltd.
Locations	3 locations in Canada
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Costco accepts applications to build a candidate pool for possible staffing needs in the next 90 days.

The role

Support prescription processing, pricing and sales. Serve patients at the counter, retrieve prescriptions and handle payment transactions. Order and restock medicines, supplies and products sold over or behind the counter.

Core duties

- Serve patients promptly and courteously, retrieve filled prescriptions, accept payment, give change and handle cheques, debit cards and credit cards. Take calls, tell patients where to find products and protect their confidentiality.
- Work according to the pharmacy’s safety and security procedures.
- Order, receive, label and shelve prescription medicines and supplies according to the applicable storage procedures and standards.
- Order, receive, label and replenish over-the-counter items following the department’s merchandising plan. Make the signs for these products.
- Sweep, mop, spray, wipe and dust the department. Empty bins and use the waste compactor and cardboard baler.

Occasional duties

- Help elsewhere in the warehouse when needed.

Qualifications

- A high school diploma or GED is preferred.
- The role has no licence or certification requirement.
- Applicants with experience in pharmacy receive preference.
- Experience or skill in helping members is an asset.

Languages

- For positions in Quebec, applicants must be able to communicate orally and in writing in French.

Locations in Canada

Ontario

Brantford · South London · Thorncliffe Park (Toronto)

How to apply

On the Costco Canada careers portal, search for “Pharmacy Assistant” and choose a location.

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