GARDAWORLD Careers

Office Facility Security Guard

Reference	1452021300
Work locations	Winnipeg (Manitoba, Canada)
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The role of a Office Facility Security Guard

Requisition # 251370

What matters most in such a role is your keen eye, capturing every detail as you scan a series of screens. Your strong observation skills with attention to detail are your greatest strengths.

As the security guard of the office building, you will be the person who identifies threats before they get worse in environments such as security operations centres, call centres, construction sites, parking lots and door houses, etc.

Pay and benefits

- Hourly wage of $17
- We will invest in you, covering the costs of continuing training through GardaWorld Academy
- Several shifts are available, with flexible scheduling.
- Opportunities to advance within GardaWorld.
- A uniform is supplied free of charge.
- On-site parking provided and accessible by public transport

Positions we are looking to Fill

P1: Monday to Friday 07:45 -15:45

P2: Monday to Friday 07:45 -15:45

P3:Monday to Friday 07:45 -15:45

P4:Saturday and Sunday 07:45 -15:45

P5: Saturday and Sunday 07:45 -15:45

P6: Saturday and Sunday 07:45 -15:45

P7:Monday to Friday 15:45-17:45

P8:Monday to Friday 15:45-17:45

P9:Monday to Friday 15:45-17:45

P10 Saturday and Sunday 15:45-17:45

P11 Saturday and Sunday 15:45-17:45

P12 Saturday and Sunday 15:45-17:45

P13 Monday to Friday 23:45-17:45

P14 Monday to Friday 23:45-17:45

P15 Monday to Friday 23:45-17:45

P16 Saturday and Sunday 15:45-17:45

P17 Saturday and Sunday 15:45-17:45

P18 Saturday and Sunday 15:45-17:45

P19 Saturday and Sunday 23:45-17:45

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P20 Saturday and Sunday 23:45-17:45

P21 Saturday and Sunday 23:45-17:45

Duties and responsibilities · Office Building Security Guard

- Maintain a safe and secure environment through regular patrols (interior/exterior) and monitoring of CCTV/security systems.
- Manage entry to premises by managing entry/exit points, checking identification and issuing access cards.
- Apply the applicable land regulations, site rules and municipal by-laws.
- Protect the client's assets by preventing theft, vandalism and security risks.
- Act as the first point of contact for emergency responders and collaborate with law enforcement agencies in serious incidents.
- Take prompt action on emergencies, including fires, medical incidents and security incidents.
- Prepare accurate daily reports and detailed incident documentation.
- Identify and report vulnerabilities or malfunctions of security systems.
- Deliver attentive customer service with professionalism, strong communication and conflict resolution skills.
- Promote positive working relationships and contribute as a team player.
- Stay adaptable to all weather conditions while ensuring the safety of employees and locations

Qualifications · Office Building Security Guard

- Authorized to work in Canada with a valid Manitoba security licence.
- Strong knowledge of security operations, access control, and CCTV systems.
- Technology skills; basic computer skills for reporting and monitoring.
- Excellent written/verbal communication and excellent reporting capacity.
- Skills in conflict resolution, de-escalation and customer service.
- Ability to remain calm and react quickly in emergencies.
- Physically and mentally fit; able to stand, walk and patrol in all weather conditions.
- Particular attention to details with specific documentation skills.
- Professional, team oriented and capable of working independently.
- Experience working with emergency responders or law enforcement (asset).
- GardaWorld offers a path to a long-term career for people who take initiative and want to become GardaWorld Ambassadors.

Search for reference 1452021300 on the Canadian GardaWorld careers portal.

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