Supervisor Pharmacy Assistant III - FT

Emplacement(s)	Halifax, Nouvelle-Écosse — Canada
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Bannière / langue du texte	Lawtons / EN
Horaire	Temps plein

Texte intégral de l’offre

Embark on a rewarding career with Sobeys Inc., celebrated among Canada’s Top 100 employers, where your talents contribute to our commitment to excellence and community impact.

Our national pharmacy team is proudly Canadian, with pharmacies from coast to coast in our various banners. Depending on your province you would recognize us as Sobeys, Safeway, Thrifty Foods, Foodland, Lawtons Drugs or FreshCo.

Ready to start fresh?

The Pharmacy Assistant Supervisor is responsible for providing superior customer service in a friendly, knowledgeable and professional manner. The Supervisor is responsible to identify and schedule professional clinical services and plays a key role in the achievement of pharmacy excellence in the areas of customer service, workflow efficiencies, PROfile programs and inventory management. Actively contributes to a positive and productive working environment.

Here’s where you’ll have an impact:

- Schedule pharmacy assistant(s)
- Coordinate the pharmacy work flow
- Manage department personnel which includes scheduling, recruitment, performance management and training
- Coach pharmacy assistant team to deliver superior customer experience by actively contributing to a health & wellness environment
- Promote PROfile Programs and educate PA’s
- Communicate operational requirements/changes to the pharmacy support staff
- Complete monthly reporting
- Supervise inventory management
- Process customer transactions
- Prescription assembly, refills, compounding
- Administrative duties, filing, supplies, cleaning and
- Receive in-person and telephone refill requests and record deliveries
- Data entry, Manual Third Parties, cycle counts, narcotic counts, TML’s
- Product Order receiving, deliveries, drug order creation
- Pill pack assembly
- BTC Management and Return to Stock
- Rx Will Call/Release (guidelines)
- Responsible for ensuring that OH&S, and other regulatory requirements and procedures, are implemented and maintained
- Assist with other pharmacy operations as required

What you bring to the table:

Technical Skills:

- Above average communication skills (both oral and written)
- Strong organizational skills with attention to detail
- Ability to work independently in a fast environment
- Ability to multi-task

Education and Experience:

Required:

- High School Diploma
- Minimum 2 years' experience as a PA or equivalent experience.
- Knowledge of MS Suite

Preferred:

- Undergraduate degree, Pharmacy Technician Certificate or equivalent recognized program

Learn more about our story and culture:

Who We Are | Why Work With Us

Total Rewards

We offer a Total Rewards package designed to support teammates at work and in life. Depending on role and eligibility, teammates may receive health and dental benefits, retirement and savings programs including an Employee Share Ownership Plan, a 10% in-store discount at participating banners, virtual healthcare and an Employee and Family Assistance Program, learning and development opportunities, parental leave top-up, and paid vacation.

Sobeys is committed to providing a compensation structure that is flexible, equitable and competitive in the market to enable performance and growth. To learn more about this opportunity including the expected range of compensation in accordance with Pay Transparency Legislation where required please click the "I'm interested" or "Apply" button above. Individual compensation is determined based on qualifications, experience, and internal equity within the range provided.

Additional Information

External websites may share our organization's job postings which includes compensation information based on similar roles and market benchmarks. These figures are provided for general comparison purposes only and are not issued or verified by our organization.

We may use Artificial Intelligence (AI) tools to support efficiencies in the candidate screening, assessment, and recruitment processes. These AI tools do not make hiring decisions on behalf of the Company. Hiring decisions are made by our Hiring Teams.

Sobeys is committed to creating accessible and inclusive hiring processes. We will work with applicants requesting accommodation at any stage of the recruitment process.

Please note: Successful candidates will be required to provide documentation to prove their legal ability to work in the position during the onboarding process. Documentation will be assessed by the employer prior to commencement of work.

Emplacements indiqués par la source

Lawtons Pharmacy Spryfield, 16 Dentith Road, Unit A15, Halifax, Nova Scotia, Canada

Consulter l'offre et postuler

Offre originale et candidature

Toutes les offres Sobeys

Qui nous sommes

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