Manager, Family Philanthropy

Emplacement(s)	Stellarton, Nouvelle-Écosse — Canada
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Texte intégral de l’offre

Embark on a rewarding career with Sobeys Inc., celebrated among Canada’s Top 100 employers where your unique contributions drive success.

Ready to Make an impact?

The Manager, Family Philanthropy provides strategic and operational leadership across the Sobey family’s philanthropic foundations, awards programs, stakeholder partnerships and related initiatives. The role ensures strong governance, disciplined program delivery, trusted relationships and consistent communication while advancing the family’s philanthropic priorities and reputation.

Working closely with Foundation Chairs, Board members, the Family Finance Office, Sobeys corporate, community partners, cultural institutions, universities, professional advisers and vendors, the Manager translates priorities into well-governed programs, effective partnerships and meaningful community impact.

Key Accountabilities

Strategy, Governance and Board Leadership

- Partner with Foundation Chairs and Board members to translate philanthropic priorities into annual plans and clear delivery milestones.
- Lead governance activities across the Foundation portfolio, including meeting planning, decision materials, minutes and follow-up.
- Provide timely, accurate information and recommendations to support sound decisions, manage risk and maintain strong records.

Philanthropic Portfolio and Partnerships

- Manage philanthropic initiatives from assessment and due diligence through agreements, payments, partner reporting and impact updates.
- Build trusted relationships with funded organizations, community leaders, advisers and institutional partners.
- Monitor commitments, outcomes and risks, working with legal counsel and the Family Finance Office as required.

Foundation Programs and Events

- Lead key Foundation and award programs
- Plan and deliver Board meetings, awards, family events and community gatherings, including budgets, vendors and logistics.
- Ensure programs and events are well organized, consistent and aligned with Board direction and family values.

Communications and Stakeholder Engagement

- Oversee Foundations’, awards’ and Crombie House websites, public inquiries and relevant internal and external communications.
- Lead the quarterly newsletter and prepare executive correspondence, remarks, recognition letters and funding communications.

Operations, Finance and Records

- Partner with the Family Finance Office to manage budgets, invoices, payments, reimbursements and multi-year commitments.

- Maintain operating calendars, records, contact lists and process documentation, while continuously improving efficiency and controls.

What you have to offer…..

- Post-secondary degree or equivalent experience in philanthropy, community investment, business, public administration, communications, arts administration, governance or a related field.
- Progressive experience leading philanthropic, community investment, foundation, not-for-profit, awards or stakeholder programs.
- Demonstrated experience supporting Boards or senior governance bodies, including agenda planning, decision materials, minutes and action follow-up.
- Strong experience managing external partnerships, complex events, vendors, budgets and multi-step projects.
- Experience preparing executive-level communications and handling sensitive or confidential information.
- Experience with grants, gift agreements, partner reporting or impact measurement is an asset.
- Experience working with bilingual English and French content is an asset.

#LI-MM1#LI-Hybrid

Who we are

Sobeys is one of Canada’s leading grocery retailers, with more than 1,600 stores across all 10 provinces and banners including Sobeys, Safeway, IGA, Foodland, FreshCo, Thrifty Foods, and Lawtons Drug Stores. Our 128,000 teammates and franchise affiliates are passionate about delivering great food and exceptional experiences to our customers and communities.

Learn more about our story and culture:

Who We Are | Why Work With Us

Total Rewards

We offer a Total Rewards package designed to support teammates at work and in life. Depending on role and eligibility, teammates may receive health and dental benefits, retirement and savings programs including an Employee Share Ownership Plan, a 10% in-store discount at participating banners, virtual healthcare and an Employee and Family Assistance Program, learning and development opportunities, parental leave top-up, and paid vacation.

Sobeys is committed to providing a compensation structure that is flexible, equitable and competitive in the market to enable performance and growth. To learn more about this opportunity including the expected range of compensation in accordance with Pay Transparency Legislation where required please click the “I’m interested” or "Apply" button above. Individual compensation is determined based on qualifications, experience, and internal equity within the range provided.

Additional Information

External websites may share our organization's job postings which includes compensation information based on similar roles and market benchmarks. These figures are provided for general comparison purposes only and are not issued or verified by our organization.

We may use Artificial Intelligence (AI) tools to support efficiencies in the candidate screening, assessment, and recruitment processes. These AI tools do not make hiring decisions on behalf of the Company. Hiring decisions are made by our Hiring Teams.

Sobeys is committed to creating accessible and inclusive hiring processes. We will work with applicants requesting accommodation at any stage of the recruitment process.

Please note: Successful candidates will be required to provide documentation to prove their legal ability to work in the position during the onboarding process. Documentation will be assessed by the employer prior to commencement of work.

Emplacements indiqués par la source

Stellarton Corporate Office - Foord Street, 123 Foord Street, Stellarton, Nova Scotia, Canada

Stellarton Corporate Office - King Street, 115 King Street, Stellarton, Nova Scotia, Canada

Consulter l’offre et postuler

Offre originale et candidature

Toutes les offres Sobeys

Qui nous sommes

Date de fin annoncée : non précisée dans les métadonnées publiques.

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