Associate Advisor

Requisition	R0000177963
Employer	RBC Dominion Securities Inc.
Canadian locations	Ottawa (Ontario, Canada)
Primary address	90 SPARKS ST, OTTAWA, ON K1P 5B4, Canada
Posted	November 20, 2026
Date in the description	June 22, 2026
Posted deadline	November 30, 2026
Last day to apply	November 29, 2026
Business area	WEALTH MANAGEMENT
Employment status	Regular
Work schedule	Full time · 37.5 h per week
Pay type	Salaried

The position

RBC Dominion Securities is a relationship-focused investment and wealth management firm that consistently ranks #1 in Canada. We are proud of our collaborative, supportive culture that enables success at every level and equips us to help our clients achieve their financial goals.

As an Associate Advisor, you will work with the Investment Advisor team and be responsible for providing proactive advice and support to our clients and the Investment Advisor, helping deepen existing relationships and welcome new clients to the firm. Identifying new opportunities and helping to grow the business will be a key and exciting part of your role.

Responsibilities

- Manage client relationships by preparing and leading meetings, responding effectively to client account enquiries and following up.
- Help with the development and implementation of business plans, heritage management objectives and client service plans.
- To nurture and manage valuable relationships with RBC's Centres of Influence (CIC) and partners.
- Support for portfolio management and/or negotiation.
- Conduct ongoing market and investment research and provide regular updates to the advisory team.
- Implement the formal business development strategy on the team and identify opportunities for asset consolidation and referrals to the existing client base.

Qualifications

Requirements

- Canadian Investment Regulatory Exam, CIRE and the Retail Securities Exam
- CIM and/or CFA
- University degree
- Advanced skills MS Excel
- Exceptional skills in writing and verbal communication in English
- Strong application/business technology skills, including Microsoft Office Suite

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Assets

- 4 years or more of professional experience in the investment sector
- Attention to details and skills in problem solving and analysis
- Highly developed customer service skills

Pay and benefits

We are working to do our best, to think incrementally to continue growing and to work together to provide reliable advice that can help our clients thrive and communities thrive. We care about each other and we are working collectively hard to realize our potential, make a difference for our communities and achieve mutual success.

- A total compensation program with competitive pay, bonuses and flexible benefits, plus commissions and stock where applicable.
- An opportunity to work as part of a dynamic, collaborative, progressive and efficient team
- Stimulating work that will help you grow professionally
- Continued opportunities to establish close relationships with clients

Job Skills

Client Service, Client Service Management, Decision-making, Interpersonal Relationship Management, Investment Management, Investment Performance Measurement

RBC accepts applications until 11:59 p.m. on the day before the posted deadline.

Compensation for this position (including salary and discretionary/variable payments) will be determined by factors, including but not limited to candidate's experience, skills, registration status, performance, individual goals, market conditions, and business needs.

Pay Range

The expected pay range for this position is

$38,000.00- $60,000.00

This position includes competitive remuneration, and the overall earnings potential is influenced by a variable incentive structure, earning a multiple salary up to:

1.5x

RBC supports pay transparency and we strive to ensure that all pay scales are competitive, fair and fair.

Our Employment Opportunities

RBC works as One RBC and follows five shared values: putting clients first, integrity, collaboration, respect and excellence. As one of the world’s largest and most successful banks, it sees inclusion and different perspectives as important to continued growth. RBC supports staff in doing their best work, working together, innovating and developing professionally. Its policies and programs foster respect, belonging and opportunities for everyone to create value for clients and communities.

Talent community

People who join RBC’s talent community can receive new postings, career advice and recruitment event updates tailored to their interests.

RBC’s careers portal shares information about career paths and how its teams contribute to client and community well-being.

RBC is accepting applications for an existing vacancy. Qualified applicants may hear from the recruitment team for a more detailed review of their résumé.

Search for requisition R0000177963 on the RBC careers portal.

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