Investment Associate

Requisition	R0000191349
Employer	RBC Dominion Securities Inc.
Canadian locations	Kamloops (Colombie-Britannique, Canada)
Primary address	186 VICTORIA ST, KAMLOOPS, BC V2C 5R3, Canada
Posted	November 18, 2026
Date in the description	October 27, 2026
Posted deadline	December 5, 2026
Last day to apply	December 4, 2026
Business area	WEALTH MANAGEMENT
Employment status	Regular
Work schedule	Full time · 37.5 h per week
Pay type	Salaried

The position

RBC Dominion Securities is a relationship-focused investment and wealth management firm that consistently ranks #1 in Canada. We are proud of our collaborative, supportive culture that enables success at every level and equips us to help our clients achieve their financial goals.

The RBC Dominion Securities branch located in Kamloops BC is seeking an Investment Associate (Trade Execution Specialist) to join a successful Private Investment Management Team. You will execute all portfolio trading and support the Portfolio Manager in keeping portfolio models up to date.

Responsibilities

- Implementing Model Portfolio Changes (Trading Execution)
- Exchange foreign currency when needed
- Keeping models up to date on a weekly/monthly basis
- Revision of cash balances (debits and credits) for investments or debit coverage for discretionary and non-discretionary accounts
- Execute all other trading for team members. (i.e. post client review portfolio changes, monthly AFT & RIF payments, on off EFTs & bank wires) – Trade Execution only
- Debit Forecasts – Review accounts to ensure cash balances for quarterly fees
- Reviewing and maintaining Private Investment Management (PIM) Dashboard. Keeping client accounts on side with regards to their current Investment Policy Statement (IPS).
- Reviewing and maintaining the MRGD reports for investment of funds (i.e. deposits, contributions, PACs).
- Review and execution of any reorg record

Qualifications

Requirements

- Approval as an Investment Representative (IR) with IIROC and/or CFA 1
- Exceptional skills in written and verbal communication
- Attention to details and skills in problem solving and analysis
- Strong Microsoft Office expertise

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Assets

- 4 years or more of professional experience in the investment industry
- Highly developed technical skills

Pay and benefits

RBC teams aim to grow by working together, thinking ahead and giving dependable advice that helps clients and communities prosper. They support one another, develop their potential and strive for outcomes that benefit the communities they serve as well as the bank.

- A total compensation program with competitive pay, bonuses and flexible benefits, plus commissions and stock where applicable.
- Join a collaborative team that works at a high standard and looks for new ways to improve.
- Opportunities to do challenging work

Compensation for this position (including salary and discretionary/variable incentive payments) will be determined by factors, including but not limited to the candidate's experience, skills, registration status, performance, individual goals; market conditions; and business needs.

The base salary range for this position is $50,000 - $60,000.

This position may be eligible to receive discretionary or variable incentive payments up to 1.0x base salary.

RBC recognizes the importance of a highly skilled global workforce and plays a key role in attracting, mobilizing and maintaining talent that:

- Drives RBC High Performance Culture
- To enable the collective achievement of our strategic objectives
- Generates sustainable shareholder returns above market shareholder value

Job Skills

Account Management, Client Success, Decision Making, Financial Regulation, Group Problem Resolution, Interpersonal Relationships, Investment Risk Management

RBC accepts applications until 11:59 p.m. on the day before the posted deadline.

Our Employment Opportunities

RBC works as One RBC and follows five shared values: putting clients first, integrity, collaboration, respect and excellence. As one of the world's largest and most successful banks, it sees inclusion and different perspectives as important to continued growth. RBC supports staff in doing their best work, working together, innovating and developing professionally. Its policies and programs foster respect, belonging and opportunities for everyone to create value for clients and communities.

Talent community

People who join RBC's talent community can receive new postings, career advice and recruitment event updates tailored to their interests.

RBC's careers portal shares information about career paths and how its teams contribute to client and community well-being.

RBC is accepting applications for an existing vacancy. Qualified applicants may hear from the recruitment team for a more detailed review of their résumé.

Search for requisition R0000191349 on the RBC careers portal.

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