Team Lead, Prime Brokerage Operations

Requisition	R0000193201
Employer	RBC Dominion Securities Inc.
Canadian locations	Toronto (Ontario, Canada)
Primary address	600 QUEENS PLATE DR, TORONTO, ON M9W 0A4, Canada
Posted	November 20, 2026
Last day to apply	December 5, 2026
Posted deadline	December 6, 2026
Business area	CAPITAL MARKETS
Employment status	Regular
Work schedule	Full time · 37.5 h per week
Pay type	Salaried

The position

The Team Lead of Prime Brokerage Operations is central to expanding and servicing RBC's prime brokerage business in the Canadian market. This role combines active participation in day-to-day operations with a leadership function focused on developing team capability. The Team Lead provides guidance, coaching, and knowledge-sharing to support team members in delivering excellence. Working closely with the Manager and Front Office sales staff, the Team Lead maintains visibility into evolving corporate priorities and client expectations, helping to align and optimize the service team's efforts to meet dynamic market demands.

Responsibilities

- Work with key relationships to achieve the goals and objectives of the supported business lines.
- Provide oversight and assistance in the following activities:
- Trade match and allocation
- Receive and investigate inquiries from clients on account activity
- Customer confirmation and settlement
- Amendment of any trading issues
- Updating and opening accounts receivable
- Review accounts to verify accuracy of positions and balances
- Trade Settlement Issues - Review and Review/Resolve with Client and Department of Regulations
- Buy-In notification Review client accounts daily for margin calls.
- Report calls to client, manage risks, and ensure margin calls are met by clients.
- Dividend/Interest exception investigations
- Voluntary Corporate Actions
- Transaction Exceptions Monitor, investigate and resolve
- Ad hoc reporting for both firm and client inquiries
- Process client requests for money wires
- Key Relationships:
- Sales & Trading desk personnel
- Prime Brokerage clients
- Internal Operations staff
- External Broker Dealers
- Prime Brokerage Front Office
- RBC Risk Teams/Compliance

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Qualifications

- Canadian Securities Course (CSC)
- 3+ years in Financial Services Industry
- Post-secondary education/degression
- The environment can be a high-voltage environment that requires rapid recovery and decision-making.
- Professional and courteous manner
- Stay calm and focused when facing high stress or pressure situations
- Skill in Word, PowerPoint, Excel, Outlook

Pay and benefits

RBC teams aim to grow by working together, thinking ahead and giving dependable advice that helps clients and communities prosper. They support one another, develop their potential and strive for outcomes that benefit the communities they serve as well as the bank.

- A comprehensive total premium program including flexible premiums and benefits, competitive pay
- Managers who coach employees and help them find opportunities to develop.
- Join a collaborative team that works at a high standard and looks for new ways to improve.
- Opportunities to do challenging work
- Flexible work/life balance options

Job Skills

Active Learning, Adaptability, Business Assessments, Critical Thought, Customer Service, Decision-making, Effectiveness Measurement, Business Delivery, Process Improvements

RBC accepts applications until 11:59 p.m. on the day before the posted deadline.

Compensation for this position (including salary and discretionary/variable payments) will be determined by factors, including but not limited to candidate's experience, skills, registration status, performance, individual goals, market conditions, and business needs.

Pay Range

The expected pay range for this position is

$80,000.00 - $115,000.00

The pay scale provided is that of the principal workplace mentioned in the Additional Employment Details section of this assignment. Pay scales may vary depending on location. If the assignment lists several locations, a recruiter can confirm the availability of the relevant role and pay scale for the additional locations listed. RBC supports pay transparency and we strive to ensure that all pay scales are competitive, fair and equitable.

You have the potential to win RBC's discretionary variable pay program, which gives you the opportunity to increase your total pay, provided that businesses meet their performance targets and achieve your individual goals.

Our Employment Opportunities

RBC works as One RBC and follows five shared values: putting clients first, integrity, collaboration, respect and excellence. As one of the world’s largest and most successful banks, it sees inclusion and different perspectives as important to continued growth. RBC supports staff in doing their best work, working together, innovating and developing professionally. Its policies and programs foster respect, belonging and opportunities for everyone to create value for clients and communities.

Talent community

People who join RBC’s talent community can receive new postings, career advice and recruitment event updates tailored to their interests.

RBC’s careers portal shares information about career paths and how its teams contribute to client and community well-being.

RBC is accepting applications for an existing vacancy. Qualified applicants may hear from the recruitment team for a more detailed review of their résumé.

Search for requisition R0000193201 on the RBC careers portal.

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