Rio Tinto

Planner/Scheduler

Réquisition	R69056
Lieux au Canada	Labrador City, Terre-Neuve-et-Labrador
Publication	26 novembre 2026
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Domaine	Gestion des actifs
Statut	Permanent · temps plein

The position

- Influence safe and reliable maintenance by transforming operational priorities into ready-to-execution plans.
- Build your expertise in work management, stop planning and continuous improvement in complex mining and processing.
- Building a long-term career in Labrador City, Newfoundland and Labrador, a vibrant northern community known for its strong sense of community and unrivalled access to nature and outdoor activities.

At the IOC Rio Tinto, we are committed to creating an inclusive workplace where everyone feels respected, supported and able to succeed. We encourage the applications of women, indigenous peoples and people from diverse backgrounds and experiences. If you are excited about this opportunity but do not meet all the requirements, we always want to hear from you.

Rio Tinto looks for better ways to make the materials people need now and in the future. Care, courage and curiosity guide its work and relationships.

We are looking for a planner/planner to help the maintenance planning and engineering team ensure safe, efficient and reliable maintenance throughout our Labrador City operation. You will develop executable maintenance plans and schedules that bring together the workforce, materials, equipment, specialized tools and risk controls, helping our teams to do the right job at the right time.

This is a great opportunity for someone who loves to coordinate complex maintenance activities, work with various business partners, and improve systems and practices that support the reliability of equipment.

Responsibilities

Under the authority of the Superintendent, Maintenance Planning and Engineering, and in collaboration with the maintenance, operations, engineering, procurement and contractor teams, you will be:

- Ensure that security needs are given priority in work planning
- Validate notifications and work requests, define the scope of the work and consolidate known maintenance requirements into work orders ready for completion.
- Plan maintenance work to ensure that tasks can be performed safely, effectively and in line with asset management standards and maintenance tactics.
- Focus work on criticality of assets, legislative requirements, safety impact, condition of equipment, guarantees and maintenance requirements of the project.
- Coordinate labour, materials, services, equipment, repairable components and specialized tools, while identifying critical risks and controls.
- Develop weekly and shutdown schedules that optimize resource utilization, equipment availability, costs and business continuity.
- Engage key stakeholders to communicate future work, resolve constraints and confirm their readiness prior to planned completion.
- Complete administration after execution in SAP or another computerized maintenance management system, maintaining the work history and data quality.

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- Analyze maintenance performance, costs and KPI data and recommend improvements through fault elimination, reliability and continuous improvement processes.

Qualifications

We are looking for someone whose experience aligns with the key requirements below. You do not need to respond to every -- help to succeed -- if you bring the relevant experience and are excited by the occasion, we encourage you to submit an application.

Requirements

- A commitment to the safety of yourself and your team.
- Diploma or diploma in electrical engineering or technology, recognized professional qualification or equivalent experience in maintenance planning.
- Demonstrated experience in planning or maintaining in mines, processing processes, manufacturing or any other large-scale critical industrial safety environment.
- Practical knowledge of computerized maintenance management systems and ability to maintain accurate work orders, maintenance records and planning data.
- Ability to manage changing priorities and effectively coordinate with maintenance, operations, engineering, procurement and contractor stakeholders.

Assets

- Experience in using SAP for maintenance planning, schedule and work management.
- Experience in supporting major stops, repairable components, cost reviews or annual maintenance budgeting.
- Knowledge of reliability and continuous improvement methods such as fault removal, root cause analysis, lean, Six Sigma, DMAIC, or reliability-based maintenance.
- Competency with Microsoft Office, especially Excel, for reporting maintenance and performance analysis.

Pay and benefits

Be recognized for your contribution, your thought and your hard work, and come home knowing that you have helped the world progress.

- A working environment where safety is always the number one priority
- Professional Development & Education Assistance to Advance Your Technical or Leadership Ambitions
- A competitive base salary that reflects your skills and experience with an annual incentive program
- Relocation support is provided, if applicable
- Continued access to family-friendly health and medical care programs, pension and savings plans
- Attractive share ownership plan
- Leave for all of life’s reasons (vacation/annual, paid parental, sick leave)
- Exclusive employee discounts

Work environment

We are a North American producer and exporter of premium iron ore pellets and high-quality concentrates with average iron qualities above 66%. With a team of more than 2,700 employees, the IOC is committed to providing value and continuity to its customers, employees, communities and shareholders through our unique approach to the port mine, taking advantage of our full integration and fully owned infrastructure to deliver our high-quality concentrates and granules to our customers around the world.

IOC activities include a mine with five operating pits, a hub and a granulation plant located near Labrador City, in the province of Newfoundland and Labrador. We also operate a 418 km railway, the Quebec North Shore and Labrador Railway (QNS&L), which links our operations in Labrador to port facilities owned by the Company at Sept-Iles.

Working in Rio Tinto also means choosing to be part of a recognized company among Canada's top 100 employers in 2026 and among Canada's top employers for youth in 2025.

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About Rio Tinto

Rio Tinto is a major international mining and materials company. It operates in 35 countries and produces iron ore, copper, aluminium, critical minerals and other materials for the energy transition and for people, communities and countries.

Rio Tinto draws on 150 years of mining experience across generations and continents. It looks for innovative ways to supply the materials people need, lower emissions and meet environmental, social and governance standards. Collaborating with partners helps the company solve problems and create opportunities that also benefit communities and countries.

Respect and inclusion

Rio Tinto especially welcomes candidates who are Indigenous, women, members of the LGBTQ+ community, older workers, people with disabilities or people from a range of cultural backgrounds.

Rio Tinto wants employees to feel free to be themselves and to speak up. The company respects every culture and sees differences in perspective as essential to its success. It aims to treat people with fairness and dignity regardless of race, gender, nationality, ethnic origin, religion, age, sexual orientation or any other difference.

Pour retrouver cette offre sur le portail de Rio Tinto, recherchez la réquisition R69056.

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